

New managers - recommended resources and support

Skills for Care produces a range of resources and support aimed at frontline adult social care managers of CQC regulated services. The following recommendations can help you as you settle into this new role.

1. Connect with your peers

- Look to connect with other managers and services at a local level. Skills for Care's [Local networks for managers](#) help you to establish close connections and benefit from regular meetings and updates from your peers.
- Extend your community of support by joining thousands of others using the [Social Care Managers Facebook Group](#).

2. Recruit and retain the best

- Skills for Care's [Recruitment support](#) helps you to find and keep workers with the right values to deliver the quality of care needed.
- We can help you to recruit and retain a workforce using tried and tested methods, such as [Care Friends](#) used by other leading adult social care services.

3. Develop your team

- Ensure your team are capable and confident to deliver high-quality care using [our guidance and advice](#) about the Care Certificate, qualifications, apprenticeships, and regular development opportunities.
- Find trusted learning from Skills for Care's list of [endorsed learning providers](#) offering a wide range of courses across the country and look at what [funding](#) can help.

4. Develop yourself

- Support your own induction into the role by following the [Manager Induction Standards](#) and completing the [Digital learning for managers](#).
- Continue your professional development yourself with [leadership courses](#), including our popular Well-led programme.

5. Protect your wellbeing

- Learn about strengthening your own resilience and [protecting your own wellbeing](#) so you can support others.
- Protect your own capacity with our [Time to manage guide](#), as well as ways to delegate tasks and [develop emerging talent](#).

6. Support your team

- Use the [People Performance Manager Toolkit](#) to help support and manage your team, including practical tips on addressing various management performance issues.
- Provide [effective supervision](#) and support to your team, and help them with their [productivity](#).

7. Deliver Good and Outstanding care

- [Be prepared for CQC inspection](#) by using our virtual learning module, checklist, and action plans. Strive towards delivering [outstanding care](#) by learning from others.
- Use our [GO Online: Inspection toolkit](#) for recommendations, practical examples and resources covering each area of CQC inspection.

8. Make the most of the data available

- Use the [Adult Social Care Workforce Data Set \(ASC-WDS\)](#) service to record and share data about your service with the CQC. Use the data to produce evidence for inspectors and benchmark with other services.
- Take a closer look at how you compare with the wider sector at a national and local level with our [Workforce Intelligence](#) data.

9. Become a member

- Learn about the latest best practice by becoming a [Registered Manager Member](#) of Skills for Care.
- Receive a printed copy of our member-only Social Care Manager Handbook, as well as in-depth monthly newsletters, mentor training opportunities, discounts and more.

10. Keep informed

- [Sign-up](#) to receive Skills for Care fortnightly e-news and learn about the latest product, services, and upcoming opportunities. Look at the list of upcoming [events](#), including our [webinars](#).
- Connect with your Skills for Care [Locality Manager](#) and learn from other frontline managers by listening to [The care exchange](#) podcast.

Find even more resources and support at: www.skillsforcare.org.uk